

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 101  
FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**



Please note key decisions nos. **3089 to 3101** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address [Stephen.Addison@enfield.gov.uk](mailto:Stephen.Addison@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [www.enfield.gov.uk](http://www.enfield.gov.uk)**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan  Housing Scrutiny Panel Minutes
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2568 Award tender for the contract hire of approximately thirty-Five 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment & Streetscene	Not before 1st Jul 2010	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File

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*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 2 para 3	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 2 para 3	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007  Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Jul 2010	Part 1	All Wards		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.

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<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> <li>• Training services meet the Council's procurement procedures</li> <li>• We can call on approved quality trainers to deliver the programme for the next three years plus one year</li> </ul> <p>A best value service for HASC staff will continue to be achieved</p>	<p>Cabinet Member for Older People and Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Care Managers &amp; Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health &amp; Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

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<p>*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)</p>	<p>Cabinet Member for Older People and Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Jul 2010</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>	<p>Care Managers &amp; Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health &amp; Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>DAR - Stage One  Waiver - interim arrangement used prior to set up of framework agreement  Training plan 2008 / 9</p>

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*KD 2767 Approval to the Fire Prevention Programme 2009/10	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority
*KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.	Leader	Not before 1st Jul 2010	Part 1	All Wards		Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2903 To waive contract standing orders to put in place a joint Supporting People and Social Care contract for the provision of Supported Housing, Housing Related Support and Social Care for 8 people with enduring Mental issues.</p>	<p>Cabinet Member for Older People and Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Community Mental Health Trust - Joint Development of the Service Provision full party to this - September 2007 to Ongoing Existing MH Service Users &amp; Community Housing Services - Consultation through CMHT / visits to development, discussions with existing SU and careers / family - September 2007 to April 2009 Local Residence - Consulted through a number of process including face to face visits – May 08 to Ongoing</p>	<p>pauline.kettless@enfield.gov.uk</p>	<p>Supporting People Commissioning Body Reports  Supporting People Commissioning Body Minutes  Supporting People Grant Conditions  Supporting People 5 Year Strategy</p>

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*KD 2906 Approval to the proposed programme for improvements to school kitchens & dining facilities.	Co - Director of Education, Children's Services & Leisure, Cabinet Member for Education & Children's Services	Not before 1st Jul 2010	Part 1	All Wards	Diocesan Authorities for Schools – Meetings of Voluntary Aided Schools Group - 2008 Chair of Schools Forum – Email - December 2008 to February 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	LA Capital bid to Dept for Children Schools & Families Feb 2009  Letter from Dept for Children Schools & Families 2 June 2009
KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required



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KD 2917 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Jul 2010	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2926 Approval to accept the preferred tender for the refurbishment of the external fabric of the building at the Queen Elizabeth II stadium.	Cabinet Member for Young People and Culture, Leisure, Sports and the Olympics	Not before 1st Jul 2010	Part 1	Southbury		Leisure Facilities Development Manager Tel: 020 8379 6125 tim.harrison@enfield.gov.uk 020 8379 6125 tim.harrison@enfield.gov.uk	KD 2713 The restoration of QEII Stadium Cabinet report Oct 08

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<p>KD 2968 Approval to accept two tenders in respect of contracts covering alterations to comply with DDA requirements and general refurbishment of a second phase of Halls. The schemes to be referred to as Borough Wide Halls – Phase 2 &amp; 3.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1 &amp; 2 Para 3</p>	<p>Bush Hill Park; Enfield Lock; Jubilee; Haselbury ; Chase; Lower Edmonton ; Upper Edmonton ; Turkey Street;</p>	<p>Tenant, FECA, Education, Social Services - Scheme has been consulted and approved by the stakeholder groups. Estate wide consultation undertaken via resident's representatives in line with the 'Framework for Residents Participation in Major Works Projects – May 08 - To completion of works and defects liability period Leaseholders - N/A - To completion of works and defects liability period Estate Officers - Advised of proposed works - – May 08 - To completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  P E Madigan Associates</p>

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KD 2980 Allocation of Department of Health Grants (Adult Social Services) 2009/10 - Mental Health Grant, Carers Grant, Training Grant etc	Cabinet Member for Older People and Adult Social Services	Not before 1st Jul 2010	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfileld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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<p>KD 2992 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the Worlds End Lane Estate &amp; Wauthier Close Decent Homes Project, as part of Enfield Homes Capital Programme, previously approved by Cabinet on 16/9/09.</p> <p>Dwellings to be considered for inclusion within this project being located in the following streets:</p> <ul style="list-style-type: none"> <li>• Wauthier Close</li> <li>• Chiltern Dene</li> <li>• Glenbrook South</li> <li>• Lindal Crescent</li> <li>• Lonsdale Drive</li> <li>• Roundhill Drive</li> <li>• Rushey Hill</li> <li>• Worlds End lane</li> </ul>	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1 & 2	Highlands; Palmers Green;	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 to Ongoing through the project	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	Project Management Files

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KD 2994 To agree a defined programme of Fire Precautions Work to the Council owned housing stock as part of Enfield Homes Capital Programme previously approved by Cabinet on 16/9/09. Including agreement of procurement strategy.	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1 & 2	All Wards	Residents - Direct and scheme specific, plus Local Area Panels – Sep 09 to Ongoing Scrutiny Panel – Report – Sep 09 Fire Service – Liaison Meetings – Oct to Ongoing	karen.kennedy@enfield.gov.uk	Project management files
KD 3016 To extend existing contractual arrangements for the provision of dementia care services at Parkview House for a period of two years from 1st April 2010 - as permitted within the existing contract terms.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 1	All Wards		Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.

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KD 3017 To extend existing contractual arrangements for the delivery of hot home meals for a period of one year from 1st April 2010 - as permitted within the existing contract terms.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 1	All Wards		Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.
KD 3018 To waiver contract standing orders to put in place a Supporting People contract for the provision of Supported Housing and Housing Related Support for 3 young people with support needs relating to their development and psychological wellbeing. The contract will be for two years as a pilot.	Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 1 & 2	All Wards	Child & Adolescent Mental Health Services, LBE Childrens' Services & Community Housing Services - Joint Development of the Service Provision full party to this - Oct 08 to Aug 09 Local Residents - Consulted through a number of process including face to face Open Day - June 2009 to Ongoing	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Minutes & Reports  Supporting People Grant Conditions  Supporting People 5 Year Strategy

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KD 3022 To award a new contract for the maintenance and transportation of the Councils container stock for waste services.	Cabinet Member for Environment, Street Scene and Parks	Not before 1st Jul 2010	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.
KD 3036 Tender acceptance Millfield House Authorisation for Council officers to accept a tender in the region of £1.1m for works to refurbish Millfield House. N18	Cabinet Member for Young People and Culture, Leisure, Sports and the Olympics, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 2	Upper Edmonton		Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk	None.

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KD 3038 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations.to high rise and a number of low rise on the Highview Estate <b>The scheme to be referred to as Jackson &amp; Swinson Estate window renewals and external envelope works.</b>	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1	Southgate Green	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  PSW
KD 3039 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations. <b>The scheme to be referred to as Lauder Court &amp; Edward Lakehouse window renewals and external envelope works.</b>	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1	Southgate	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  Patrick Madigan Associates



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KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance, Facilities and Human Resources	Not before 1st Jul 2010	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 3054 Letting of Contract for remote assessment of Housing Benefit and Council Tax Benefit.	Director of Finance & Corporate Resources	Not before 1st Jul 2010	Part 1	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	Request to let contract for remote benefits assessment
KD 3064 Details of Schemes in the approved Local Authority funded Affordable Housing programme	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1	All Wards		Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	Enabling Programme Files B Block South

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<p>KD 3065 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations. . The scheme to be referred to as Dene &amp; Ivy window renewal and external envelope works.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>	<p>Southgate</p>	<p>Tenants - Estate wide consultation to be through Steering Group and residents representatives in line with the 'Framework for Residents Participation in Major Works Projects – June 07 to completion of works and defects liability period Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served November 2007 – June 07 to completion of works and defects liability period Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - June 07 to completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Keegans Group Ltd</p>

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<p>KD 3066 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations. . The scheme to be referred to as Bounces &amp; Eldon Road - Window renewal and external repairs and redeco</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>		<p>Tenants - Estate wide consultation to be through Steering Group and residents representatives in line with the 'Framework for Residents Participation in Major Works Projects - Sept 2009 to completion of works and defects liability period Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served November 2007 - Sept 2009 to completion of works and defects liability period Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work Sept 2009 to completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Hadley Design Associates</p>

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<p>KD 3067 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations. . The scheme to be referred to as Walbrook House - Kitchen &amp; Bathroom renewals.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>	<p>Southgate</p>	<p>Tenants - Estate wide consultation to be through Steering Group and residents representatives in line with the 'Framework for Residents Participation in Major Works Projects - Sept 2009 to completion of works and defects liability period Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served November 2007 Sept 2009 to completion of works and defects liability period Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work Sept 2009 to completion of works and defects liability period</p>	<p>Engineer (Agency) neil.anderson@enfield.gov.uk</p>	<p>Project Management Files  Hadley Design Associates</p>

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KD 3068 Approval to the tender for the expansion of St. Michael's CE Primary School, Brigadier Hill, Enfield to 2 forms of entry.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Chase	St. Michael's CE Primary School - Meetings with Headteacher, Governors, Staff, London Diocesan Board for Schools and LB Enfield - 14 <sup>th</sup> January 2008 to On-going Parents, Staff, Pupils, Residents - Informal consultation meeting - 8 <sup>th</sup> January 2009 Parents, staff and pupils - Traffic Study – Phase 1 - February 2009 to May 2009 Parents, Staff, Pupils, Residents - Informal consultation meeting - 6 <sup>th</sup> July 2009 Planning Application - Consultation with local residents – statutory 21 day notice period (to be confirmed once planning application formally submitted) - April 2010 to May 10 Parents, Staff, Pupils, Residents and other local schools/Las - Formal consultation and publication of statutory notices - Autumn Term 2010 (to be confirmed) to Spring Term 2011	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	Enfield Schools Strategy for Change – January 2008  Report of the Director of Education, Children's Services and Leisure – Additional Primary School Places 2008/09 onwards  Budget 2008/09 and medium Financial Plan  Primary School Expansions  Primary School Expansions – Short Term Planning  Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places  Primary Capital Programme: Strategy for Change (June 2008)  Additional Primary Pupil Places 2009/10 onwards  Report of the Joint Acting Director of ECS & L – Additional Primary Pupil Places 2009/10 onwards: Implementation Plan and Funding Strategy

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KD 3069 Approval to the tender for the provision of a Food Technology Room at St Ignatius School.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Chase		Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	None.
KD 3070 To accept a tender for phase 2 of the lift modernisation programme (modernization of lifts to sheltered properties).	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 2 Para	Edmonton Green; Lower Edmonton ; Cockfosters; Enfield Highway; Turkey Street; Bowes;	Residents of the blocks - Residents, FECA – Newsletters, open meetings - May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3073 Disposal of freehold for Grange Gardens	Cabinet Member for Regeneration and Improving Localities	Not before 1st Jul 2010	Part 1	All Wards		Property - Special Projects Officer karen.maguire@enfield.gov.uk	None.

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KD 3075 To accept a tender for the replacement of fire doors to residential properties.	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 2 Para 3	Edmonton Green; Upper Edmonton ; Lower Edmonton ; Enfield Highway; Enfield Lock; Chase; Southbury ; Bush Hill Park; Cockfosters; Winchmore Hill;	Residents – Letters – Dec 09 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3076 Training Budget Approval	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Jul 2010	Part 1	All Wards		Organisational Development Tel: 020 8379 3938 Douglas.Maitland-Jones@enfield.gov.uk	None.

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KD 3078 That there is a clarification of Leaseholders' liabilities with regard to window replacement which takes into consideration the life cycle and health and safety of the windows selected.	Cabinet Member for Housing & Area Improvements	Not before 1st Jul 2010	Part 1	All Wards	Leaseholder – Meetings – Nov 2009	Interim Head of Strategic Housing	None.
KD 3080 Approval to the tender for the new entrance building to Brimsdown Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Enfield Highway	Headteacher, School Governors - Meetings	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.



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KD 3081 Approval to the tender for Phase 1 of the expansion of Eversley Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Highlands	Headteacher, School Governors, Parents & Residents – Meetings - 2009	Education Building Development Officer Tel: 020 8379 3169 robert.goddin@enfield.gov.uk	None.
KD 3082 Approval to the tender for Phase 1 of the expansion of Firs Farm Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Bush Hill Park	Headteacher, School Governors, Parents & Residents – Meetings - 2009	Education Building Development Officer Tel: 020 8379 3169 robert.goddin@enfield.gov.uk	None.

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KD 3083 Approval to the tender for Phase 1 of the expansion of Suffolks Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Party 1 & 2	Southbury	Headteacher, School Governors, Parents & Residents- Meetings - 2009	Education Building Development Officer Tel: 020 8379 3169 robert.goddin@enfield.gov.uk	None.
KD 3085 Approval to the tender for temporary classroom at Capel Manor Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Chase	Headteacher, School Governors, Parents & Residents – Meetings – 2010 to Ongoing	Service Manager Tel: 020 8379 3399 peter.dyser@enfield.gov.uk	None.

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KD 3086 Approval to the tender for temporary classroom at Russet House Special School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Southbury	Headteacher and School Governors – Meetings – 2010 to Ongoing	Education Building Development Officer Tel: 020 8379 3221 helen.kallas@enfield.gov.uk	None.
KD 3087 Approval to the tender for temporary classroom at Merryhills Primary School to accommodate the bulge intake of pupils.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1 & 2	Highlands	Headteacher, School Governors, Parents & Residents – Meetings – 2010 to Ongoing	Tel: 020 8379 3068 niranjali.amarasinghe@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3090 Approval to increase the cost of the building contract for major external refurbishment works to Dorset and Keys Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors. <b>New!</b></p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>	<p>Enfield Lock</p>	<p>Tenants - Residents meetings and open days – correspondence - August 2004 To completion Leaseholders – Consultation - July 2005 to October 2005 Estate Officers – consultation - May 2003 To completion</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Architectural Services</p>
<p>KD 3096 Review of Town Centre Management delivery arrangements <b>New!</b></p>	<p>Cabinet Member for Regeneration and Improving Localities</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Lead Member &amp; Internal depts. – Draft report - 8 June 09 to 22 June 09</p>	<p>Head of Economic Development Tel: 020 8379 3779 john.haslem@enfield.gov.uk</p>	<p>EBRA Annual report 2010-11</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3100 Approval to the tender for temporary classrooms at Oasis Academy Hadley  <b>New!</b>	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Jul 2010	Part 1	Enfield Highway		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Oasis Academy Hadley –Provision of primary places on the Bell Lane site” October 2009 (KD 2964)

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KD 3079 Capital Start Report for the release of £375,000 to fund a new central pedestrian / cycle avenue and smaller connecting footpaths through Ponders End Recreation Ground, along with a mounded amphitheatre and ramped access to bandstand.	Cabinet	14 Jul 2010	Part 1	Ponders End	<p>Ponders End residents - Reach for Peace Festival 2008 - July 2008</p> <p>Ponders End residents - Development of draft Framework for Change consultation - workshops, "Walk and Talks", one on one meetings – Aug 2009 – Dec 09</p> <p>Ponders End residents and borough residents (through Our Enfield questionnaire) – Consultation</p> <p>Park users - Community Orchard Planting - Dec 2009</p> <p>Football club - One-one meetings with football club manager – Feb 09 to March 09</p>	Planning and Regeneration Officer	<p>Plan of proposed works at Ponders End Recreation Ground</p> <p>Ponders End Framework for Change</p>
KD 3089 Housing Revenue Account (HRA) Self Financing. Acceptance of the offer of HRA self financing from CLG.  <b>New!</b>	Cabinet	14 Jul 2010	Part 1	All Wards		Head of Housing Finance fiona.peacock@enfield.gov.uk	<p>HRA Self Financing Cabinet Report</p> <p>HRA Business Plan</p> <p>Council housing: a real future</p>

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<p>KD 3092 Capital Outturn 2009/10 Approval of the capital outturn position and statutory funding recommendations at the end of March 2010 and approval of any resources carried over to 2010/11.</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Closure of accounts files Core Finance Team
<p>KD 3093 Revenue Outturn report for 2009/10 Approval of the revenue outturn report at the end of the 2009/10 financial year.</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Returns from groups and accompanying working papers.
<p>KD 3094 May 2010 Revenue Monitoring Report.</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
<p>KD 3097 To review both on and off street "pay and display" charges</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1	All Wards	Statutory and informal consultation	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	None.

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<p>KD 3098 Capital Monitoring &amp; Prudential Indicator Report First quarter 2010/11. Approval of the capital monitoring position at the end of June 2010 and actions needed in order to remain within the approved budget.</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	None.
<p>KD 3099 Overview of Income Collection in London Borough of Enfield Approval of the income collection targets for 2010/11 across all of the main areas of income collection in Enfield</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1	All Wards		Assistant Director - Finance & Corporate Resources Tel: 020 8379 4732 hitesh.jolapara@enfield.gov.uk	None.
<p>KD 3101 Disposal of Council owned land at Chase Farmstead, Stagg Hill, Potters Bar in the Borough of Hertsmere</p> <p><b>New!</b></p>	Cabinet	14 Jul 2010	Part 1 & 2	Does Not Apply		Consultant - Place Shaping and Enterprise Tel: 020 8379 4070 peter.cook@enfield.gov.uk	None.



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KD 3072 To accept a tender for the new lift maintenance contract following a European Tendering exercise.	Cabinet Member for Housing & Area Improvements	Not before 1st Sep 2010	Part 2 Para 3	All Wards	Residents of the blocks - Residents, FECA – Newsletters, open meetings – May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3077 To accept a tender for phase 3 of the lift modernisation programme (modernization of lifts to general needs properties)	Cabinet Member for Housing & Area Improvements	1 Sep 2010	Part 2 Para 3	Edmonton Green; Lower Edmonton ; Upper Edmonton ; Cockfosters; Turkey Street; Ponders End;	Residents of the blocks - Residents, FECA – Newsletters, open meetings - May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 2919 Tenants and Leaseholders Rehousing Policy	Cabinet	15 Sep 2010	Part 1	All Wards		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.

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KD 3029 Streetscape Policy and Guidance Document	Cabinet	15 Sep 2010	Part 1	All Wards	Council wide internal officer consultation - Circulation of draft document - 16 <sup>th</sup> October 2009 to 31 <sup>st</sup> October 2009 External consultation to local interest groups - Circulation of draft document and presentations - 8 <sup>th</sup> January 2010 to 5 <sup>th</sup> February 2010 All Council Members - Circulation of draft document - 8 <sup>th</sup> January 2010 to 5 <sup>th</sup> February 2010 Legal Services/ Financial Services/ Democratic Services - Comments sought on draft report – Feb 10 to March 10	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	Portfolio Report - Streetscape Policy and Guidance Document

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3053 Contract Award:- After the Agency Contract with Matrix ended on 31<sup>st</sup> June 2009, we extended with a Deed of Variation for 15 months until 30<sup>th</sup> September 2010. We have gone through a procurement exercise to establish a new Framework Agreement for the supply of temporary workers. A decision need to be made by Cabinet in order to award to next Contract.</p>	Cabinet	15 Sep 2010	Part 1	All Wards	Procurement, Legal & Finance - Report details via email and regular meetings - 10 <sup>th</sup> May 2010 to 7 <sup>th</sup> June 2010	Contracts Manager polly.colville@enfield.gov.uk	None.

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KD 3063 Housing Security Procurement To procure a new contract of a Concierge service, for Kestrel, Merlin, Curlew and Cormorant House's in Alma Road,EN3 Ponders End Ward, and Walbrook House in Huntingdon Road N9 In the Lower Edmonton Ward.	Cabinet	15 Sep 2010	Part 1 and Part 2	Ponders End	Upon approval by Cabinet, we will commence the Tender evaluation process and seek approval to award the contract to the successful contractor. For a two year period from 1st October 2010, with the option to extend the contract for a further 1 year period. This will replace the service that is in place at the moment which has been extended until 31st September 2010	Housing Manager carolyn.grange@enfield.gov.uk	None.
KD 3074 Working Neighbourhoods Fund Progress and Programme	Cabinet	15 Sep 2010	Part 2	All Wards	As detailed in original Cabinet Report - This is an update report	maryosullivan@enfield.gov.uk	Background Programme and Project Files  EIA  Service Level Agreements and Contracts

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<p>KD 3095 Reduction in the rents levied for 4 bedroom and 5 bedroom temporary accommodation following an announcement in April 2010 to limit Housing Benefit subsidy on these sized properties</p> <p><b>New!</b></p>	Cabinet Council	<p>15 Sep 2010</p> <p>22 Sep 2010</p>	Part 1	All Wards		<p>Temporary Accommodation Manager Tel: 020 8379 5239 mike.bedford@enfield.gov.uk</p>	DWP Circular S3/2010
<p>KD 3091 The personalisation agenda is bringing about significant change to social care, passing more choice and control to the customer particularly with regards to the assessment process, allocation of resources (money) and types of services that the customer may wish to receive to meet their needs.</p> <p><b>New!</b></p>	Cabinet	13 Oct 2010	Part 1	All Wards	<p>Users / Carers - Range of consultation methods during period – June to August 2010 - 1<sup>st</sup> June 2010 to 31<sup>st</sup> August 2010 Partnership boards - meetings - 1<sup>st</sup> June 2010 to 31<sup>st</sup> August 2010 Others – to be determined</p>		Putting People first: A Shared Vision and commitment to the transformation of Adult Social Care (Department of Health 2007)